

River Hills Christian Academy

13505 IH 37, Corpus Christi, TX 78410 /361-933-1114

P.O. Box 260200, Corpus Christi, TX 78426

www.rhca.cc

TEACHER APPLICATION

We believe that a key to a successful Christian school is the quality of its staff. We are seeking applicants who are professionally qualified; who are dedicated to Christ, children, and academic excellence; and who, by the pattern of their lives, are Christian role models.

Full name: _____

Application date: ____/____/____ Date available: ____/____/____

Present address: _____

Length of time at this address: _____

Phone: Days (____) _____ Evenings (____) _____

Email Address: _____

Best way to reach you: _____

Permanent address and phone number (if different than the address listed above):

How did you learn about the position for which you are applying?

CHURCH MEMBERSHIP

In your own handwriting and on separate paper, please give your Christian testimony.

The church you currently attend: _____

Are you presently a member and in good standing? _____

How long have you attended here: _____

What church activities are you involved and with what degree of regularity?

What other Christian service have you done since becoming a Christian?

What books have you read recently that have helped you spiritually?

List your favorite scripture verse(s) and explain why they are your favorite:

PROFESSIONAL QUALIFICATIONS/EDUCATION

Please attach photocopies of all of your postsecondary transcripts. Upon employment, official copies of transcripts must be provided to the school for inclusion in your personnel file.

What degree or degrees do you hold?

Degree

Date Received

Issuing Institution

Your Major(s): _____

Your Minor(s): _____

Honors/Awards _____

Other Educational Experience _____

Please list any professional organizations to which you belong _____

TEACHING EXPERIENCE

Please list previous educational employment beginning with most recent:

1.School: _____ Salary: _____

Address: _____

Position(s)Held: _____ Dates: _____

Supervisor's Name & Phone Number _____

Reason for Leaving _____

2.School: _____ Salary: _____

Address: _____

Position(s)Held: _____ Dates: _____

Supervisor's Name & Phone Number _____

Reason for Leaving _____

3.School: _____ Salary: _____

Address: _____

Position(s)Held: _____ Dates: _____

Supervisor's Name & Phone Number _____

Reason for Leaving _____

4.School: _____ Salary: _____

Address: _____

Position(s)Held: _____ Dates: _____

Supervisor's Name & Phone Number _____

Reason for Leaving _____

5.School: _____ Salary: _____

Address: _____

Position(s)Held: _____ Dates: _____

Supervisor's Name & Phone Number _____

Reason for Leaving _____

CHRISTIAN SCHOOL PREPARATION/EXPERIENCE/CONTINUING EDUCATION

1. Have you had any courses in Christian Philosophy of Education? Yes No

If yes, which one(s)? _____

Where? _____ When? _____

If not, would you be willing to take such a course by correspondence or other wise?

Yes No

2. Have you had other courses giving training for Christian schools? Yes No

If yes, please give details: _____

3. What spiritual gifts do you bring to this job? _____

4. What skills make a good teacher? Give examples of these in your professional

experience. _____

5. What is your philosophy of Christian Education? _____

6. How would you establish a positive classroom environment?

7. How would you handle serious discipline problems? _____

8. Comment briefly on what you believe to be your strengths and areas which need improvement. _____

9. In which computer programs are you proficient? _____

PERSONAL REFERENCES

Spiritual References: Please list references (other than family members) who can testify to your character and Christian service. Please list your current pastor first.

1. Reference: _____ Position: _____

Address: _____

Email: _____ Telephone Number: _____

Dates applicant has known reference: _____

2. Reference: _____ Position: _____

Address: _____

Email: _____ Telephone Number: _____

Dates applicant has known reference: _____

3. Reference: _____ Position: _____

Address: _____

Email: _____ Telephone Number: _____

Dates applicant has known reference: _____

Professional References: Give three references who are qualified to speak of your professional training, supervisory ability, and experience. Please list your current or most recent supervisor first.

1. Reference: _____ Position: _____

Address: _____

Email: _____ Telephone Number: _____

Dates applicant has known reference: _____

2. Reference: _____ Position: _____

Address: _____

Email: _____ Telephone Number: _____

Dates applicant has known reference: _____

3. Reference: _____ Position: _____

Address: _____

Email: _____ Telephone Number: _____

Dates applicant has known reference: _____

You will also need to sign the Applicant's Certification and Agreement that is attached and return it with this application.

APPLICANT'S CERTIFICATION AND AGREEMENT

I understand that River Hills Christian Academy does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age or qualified disability.

I hereby certify that the facts set forth in this application process are true and complete to the best of my knowledge. I understand that falsification of any statement or a significant omission of fact may prevent me from being hired or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand and agree that I will be paid and receive benefits only through the day of release.

I authorize River Hills Christian Academy to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary references or other individuals who know me and have knowledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluations, my educational preparation and other matters related to my suitability for the position.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports and other information related to my life and employment, without giving me prior notice of such disclosure. In addition, I hereby release the school, my former employers, references and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure. I waive the right to ever personally view any references given to the school.

Since I will be working with children, I understand that I must submit to a background check by the TXDPS Crime Records Service. I understand and agree that any offer of employment that I may receive from the school is conditioned upon the receipt of background information, including criminal background information. The school may refuse employment or terminate conditional employment if the school deems any background information is unfavorable, that it could reflect adversely on the school; that it could damage my ability to serve as a Christian role model.

I understand that this is only an application for employment and that no employment contract is being offered at this time.

I certify that I have carefully read and do understand the above statements.

Applicant's Name

(Print) Date

Applicant's Signature